



MAHI MIHINARE  
ANGLICAN ACTION

# Anglican Action Code of Ethics

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September 2016

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## ANGLICAN ACTION MISSION TRUST: CODE OF ETHICS

The following Code defines the relationship between staff, volunteers, the agency, our clients, the wider community and colleagues.

### 1.0 Accountability and Responsibility to the Agency

- Anglican Action is a faith-based social service agency, and therefore staff are expected to work within the broad ethos of the gospel of Jesus Christ as expressed within the Anglican Community
- The objects of the Agency are the following:
  - The achievement of fairness and equality for all within society
  - The empowerment of those who are marginalized or discriminated against within society
  - The restoration of human relationships through mediation and dialogue
  - Effective advocacy and support for children and young people
- Staff and volunteers must work towards the achievement of these objectives. To achieve the objectives staff members and volunteers must:
  - Uphold the policies, procedures and standards of the Agency
  - Have clear objectives and measures and monitor their progress in achieving these
  - Perform the duties and obligations of their role to the best of their ability
  - Maintain appropriate professional boundaries and relationships with clients and colleagues
  - Use resources, equipment information and IT systems for approved purposes
  - Respect privacy and maintain confidentiality of information gained within the course of employment

### 2.0 Responsibility to Clients

- We must treat clients fairly and with respect
- To achieve this we must:
  - Respect the client's right to privacy
  - Be truthful and provide adequate information about the nature of services provided by the agency, and the way in which the agency works with a client
  - Empower the client to make his or her own decision, unless the client is considered to be incapable of exercising proper judgment
  - Maintain appropriate professional boundaries with the client and avoid any situation in which exploitation or harassment of the client may occur

- Communicate with the client in a manner which will empower and enable informed choices to be made
- Adopt self-care strategies to manage stress and conflict appropriately

### 3.0 Responsibility to colleagues

Staff and volunteers who work with clients must be able to work meaningfully and collaboratively with colleagues. Team work is an essential part of work with clients and the ability to share information with colleagues may result in problems which arise in the course of work being resolved. To aid the process of team work, staff members and volunteers must:

- Treat one another with respect, courtesy, fairness and good faith
- Communicate with colleagues openly and honestly
- Be prepared to identify and critique bad practice and offer constructive solutions for improvement

### 4.0 Responsibility to the wider community

Staff members and volunteers work in the community. The nature of the work involves responsibility to the wider community and organisations which refer clients to the agency.

Accordingly staff members and volunteers must:

- Advocate for policies and legislation which promote social justice, improved social conditions and a fairer sharing of the community's resources
- Act to prevent or eliminate discrimination in the wider community
- Seek to increase the range of choices and opportunities for all members of the community, bearing in mind particularly the marginalized and disadvantaged
- Advocate for fair laws which improve the conditions of the marginalized and disadvantaged and have the courage to challenge law which is unfair and discriminatory

I agree to abide by the Code of Ethics of the Anglican Action Mission Trust.

Signed : ..... (Employee)

Date : .....