



MAHI MIHINARE
ANGLICAN ACTION

KIWISAVER CONTRIBUTIONS POLICY

Category:	Practice
Last Review Date:	October 2023
Next Review Date:	October 2025
Endorsed by:	The Anglican Action Missioner
Approved by:	The Anglican Action Mission Trust Board

Purpose

To provide employees with clarity regarding the Mission's contribution to their employee KiwiSaver scheme.

Statement

All creation is sacred and of equal and infinite value with a soul worthy of care and respect.

Scope

This policy applies to all Mahi Mihinare Anglican Action employees as outlined in the Definitions section of this policy.

Definitions

Employer	Employer means 'The Anglican Action Mission Trust Board', referred to as 'Anglican Action' or 'The Mission' in this policy.
Employee	Means a natural person who receives, or is entitled to receive, salary or wages.
KiwiSaver	KiwiSaver is a voluntary retirement savings scheme administered through Inland Revenue Te Tari Taake.

Policy

The Mission will cease making employer contributions into an employee's KiwiSaver scheme once that employee reaches the retirement age of 65 years old.

Key Accountabilities & Responsibilities

Person / Party	Responsibilities
Governance	Review policy every two years or as required
Management	Ensure that staff members are aware of this policy
Leadership	Ensure that staff members are aware of this policy
Staff	Have access to this policy and understand the conditions of it

Related Policies, Legislation, Regulations and Documents

- [KiwiSaver Act 2006](#)